

# BWSD AGENDA INFORMATION FORM

Action       Discussion       Presentation       Presentation & Action

<b>Company:</b>		<b>Agenda Date:</b>
<b>Contact:</b>		<b>Phone:</b>
<b>Address:</b>	Continued from meeting of:	
<b>Email:</b>		
<b>Action requested:</b> (include what, with whom, when, where, why how much (\$) and terms)		
<b>Complete description of requested action:</b> (Include, if applicable, background, impact, long-term commitment, existing county policy, future goals, obtained by competitive bid, accountability measures)		
<hr/> <b>Any information provided after the agenda is published or during the meeting will require you to provide 15 copies.</b>		
<b>Expenditure Impact by FY (s):</b>		
<input type="checkbox"/> No financial impact		

**Approval** (Sign & Date)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

ITEM # \_\_\_\_\_